Mobilization & Installation

- Planning
- Internal Staff Preparation
- Database Preparation
- Installation

Analysis, Design, Development & Customization

- Purchase and SCM
- Sales & Marketing
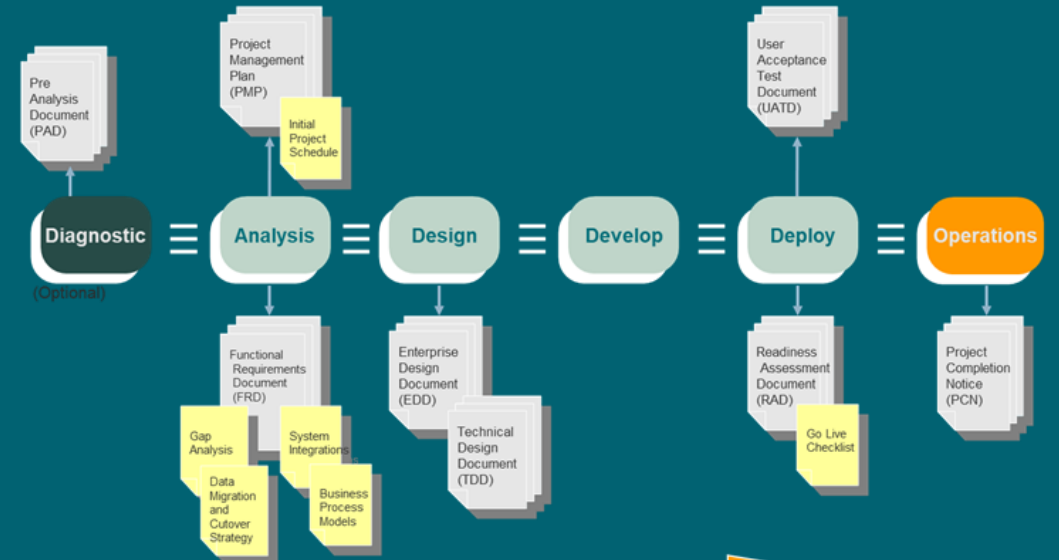- Finance & Accounting
- Warehouse
- Manufacturing
- HR
- Service

Deployment and going-live

- Data collection and migration
- System Flow presentation /Approval
- Training
- Test / Pilot run/Conversion

Go Live & Onsite Support

- Documentation
- Onsite Support/Handholding

Microsoft Sure-Step Methodology

Pre Analysis Document (PAD)

Project Management Plan (PMP)

Initial Project Schedule

User Acceptance Test Document (UATD)

Diagnostic (Optional) ≡ **Analysis** ≡ **Design** ≡ **Develop** ≡ **Deploy** ≡ **Operations**

Functional Requirements Document (FRD)

Enterprise Design Document (EDD)

Readiness Assessment Document (RAD)

Project Completion Notice (PCN)

Gap Analysis

System Integrations

Technical Design Document (TDD)

Go Live Checklist

Data Migration and Cutover Strategy

Business Process Models

Change Request Management Process